



# County of Los Angeles CHIEF EXECUTIVE OFFICE

Kenneth Hahn Hall of Administration  
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WILLIAM T FUJIOKA  
Chief Executive Officer

February 3, 2009

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**APPOINTMENT AND APPROVAL OF A SALARY ADJUSTMENT  
FOR THE ACTING PLANNING DIRECTOR  
(ALL SUPERVISORIAL DISTRICTS)  
(3 VOTES)**

**SUBJECT**

Board of Supervisors appointment of Jon Sanabria as the Acting Planning Director; and Board approval of a salary adjustment for Mr. Sanabria to compensate him for his service as the Acting Planning Director.

**IT IS RECOMMENDED THAT YOUR BOARD:**

1. Approve the appointment of Jon Sanabria to serve as the Acting Planning Director effective February 3, 2009; and through such time as a Planning Director is appointed by the Board of Supervisors.
2. Approve a salary adjustment for Jon Sanabria to an annual salary of \$174,000 per year effective upon Board approval and throughout the period Mr. Sanabria serves as Acting Planning Director.
3. Instruct the Director of Personnel to conduct a nationwide executive search using an executive recruitment search contractor to identify qualified candidates for the position of Planning Director at the Management Appraisal and Performance Plan (MAPP) Salary Level R18, which is the current salary band for the position.

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First District

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Third District

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MICHAEL D. ANTONOVICH  
Fifth District

**PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The position of Planning Director, County of Los Angeles, became vacant on January 16, 2009. To ensure that the duties and responsibilities of this critical position are carried out and to ensure that the position is filled as expeditiously as possible, approval of the recommended action is requested. Mr. Sanabria has been fulfilling the Acting Planning Director duties by mutual consent with the CEO since the position became vacant.

The recommended action includes Board approval of a salary adjustment for Mr. Sanabria to \$174,000 annually effective upon your approval and throughout the period he serves as the Acting Planning Director.

In order to conduct a nationwide search for a permanent Planning Director, it is also recommended that your Board instruct the Director of Personnel to contract with an executive recruitment search contractor to identify qualified candidates for the position of Planning Director at the Management Appraisal and Performance Plan (MAPP) Salary Level R18.

**FISCAL IMPACT/FINANCING**

The cost of the recommended actions will be absorbed by the Department of Regional Planning in its Fiscal Year 2008-09 Budget.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The recommended salary for Mr. Sanabria provides a 5.5 percentage increase while he is performing the additional responsibilities of Acting Planning Director.

**IMPACT ON CURRENT SERVICES (OR PROJECTS)**

Implementation of the recommended actions will provide interim, and a process to secure permanent, leadership and direction for the Los Angeles County Department of Regional Planning.

Respectfully submitted,



WILLIAM T FUJIOKA  
Chief Executive Officer

WTF:SRH  
LS:os

c: County Counsel  
Director of Personnel